



## Virtual Exhibitor and Sponsorship Agreement\*\*

This form **MUST** be completed and submitted to secure sponsorship. The signed agreement serves to reserve a sponsorship slot. Sponsorship will not be granted without a signed agreement.

### Organization Name\*

\*Please indicate the name of your institution **EXACTLY** as you would like it to appear in the recognition materials.

**Contact Name**

**Email**

**Address**

**Phone**

**Signature/Date (required)**

An "X" in the box serves as the electronic signature of the individual completing this Agreement

**Date (required)**

To confirm your participation, please check one of the following Sponsorship Opportunities

**Premier Sponsor - \$5,000**

**Virtual Exhibitor - \$1,500**

**Logo-Only Sponsor - \$750**

\*\*Availability of sponsorships and exhibit space will be determined on the date that the agreement is received. Support for the conference will be used to cover program costs, such as speaker honorarium, audio/visual equipment, virtual platform, and other expenses.

Exhibitors must abide by the ACCME's Standards for Commercial Support, <http://www.accme.org/requirements/accreditation-requirements-cme-providers/standards-for-commercial-support> and the University of Pittsburgh Industry Relationship Policy, <https://www.coi.pitt.edu/IndustryRelationships/Policies/IndustryRelationshipsPolicy.pdf> and adhere to the guidelines below.

- Exhibitors may provide informational materials to conference attendees at the educational event. Exhibitors may not distribute gifts of any kind (e.g., pens, note pads, golf balls, gift baskets, etc.).
- Exhibitors are restricted from discussing promotional matters to activity attendees or course faculty within the educational setting.
- Exhibitors must set-up and tear-down their displays during the approved dates and times and following the directions set by the conference staff and the venue management.



Payment Amount: \$

- Exhibitor and Sponsorship Agreement must be returned by email, fax or mail no later than **March 8, 2024**.
- Payment must be received by **March 31, 2024**, by check made payable to **“Pennsylvania Geriatrics Society”**. *Credit card payment is also an option. Contact Nadine Popovich or Eileen Taylor to request an invoice for payment.*
- **Tax ID: Pennsylvania Geriatrics Society tax identification number is: 25-1650976**
- **Questions may be directed to Exhibit Coordinators:**
  - Eileen Taylor [etaylor@acms.org](mailto:etaylor@acms.org) or 412-321-5030 x105
  - Nadine Popovich [npopovich@acms.org](mailto:npopovich@acms.org) or 412-321-5030 x110

## **PAYMENT INFORMATION**

**By Credit Card:**

Contact Eileen Taylor, Exhibit Coordinator, to request an invoice with link to pay directly only. Email: [etaylor@acms.org](mailto:etaylor@acms.org)

**Checks made payable to:  
Mailing Address:**

*Pennsylvania Geriatrics Society – Western Division*  
**Pennsylvania Geriatrics Society Western Division**  
850 Ridge Ave  
Pittsburgh PA 15212